

# Outline & Resources

## Session #2: Fall 2023 Using Teams to Monitor & Identify Students in Need of Support

### Clark County (Elementary), Region 3

Wednesday, October 18, 2023

This is an outline of the resources found in the presentation slides.

- [Watch the recording of Session 2](#)
- [Download the presentation slides](#)
- [Download the chat file](#)

Slide #	Content
1-2	Welcome & Tech Support
3-7	Learning Goals & Audience Introduction
8-20	<b>Reducing Chronic Absence Requires a Team Approach</b> <ul style="list-style-type: none"><li>• Attendance Team in Action <a href="#">video</a></li><li>• <a href="#">Map of existing school teams</a> worksheet</li><li>• <a href="#">School Self-Assessment tools</a></li></ul>
21-30	<b>Team Function #1: Organize a multi-tiered attendance strategy that begins with prevention and early intervention</b> <ul style="list-style-type: none"><li>• <a href="#">3 Tiers of Intervention &amp; Foundational Supports</a></li><li>• <a href="#">Attendance pyramid worksheet (examples)</a></li><li>• <a href="#">Attendance pyramid worksheet (blank form)</a></li><li>• <a href="#">Year-round planning calendar</a></li></ul>

31-43	<p><b>Team Function #2: Examine attendance &amp; absenteeism data to assess which groups of students have higher or lower levels of chronic absence</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Monitoring Attendance Data in the 2021-22 School Year</a></li> <li>● What should happen at our school for each level of absence? (<a href="#">sample form</a>)</li> <li>● <a href="#">What should happen at our school for each level of absence?</a> (blank form)</li> <li>● <a href="#">District &amp; School Attendance Tracking Tools</a></li> </ul>
44-49	<p><b>Team Function #3: Identify factors &amp; strategies that affect attendance</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Root Causes</a></li> <li>● <a href="#">Qualitative Data Tools</a></li> <li>● Addressing Reasons for Absences <a href="#">video</a></li> </ul>
50	<p><b>Small Group Discussion</b> <i>(6-7 people per group)</i></p>
50	<ul style="list-style-type: none"> <li>● <b>Report out (via Chat)</b></li> <li>●</li> </ul>
51-54	<p><b>Matching Factors and Strategies</b></p> <ul style="list-style-type: none"> <li>● Worksheet: <a href="#">Understanding the root causes for student absenteeism</a></li> <li>● <a href="#">Attendance Playbook</a></li> <li>● <a href="#">Implementation Guide</a></li> </ul>
55	<ul style="list-style-type: none"> <li>● <b>Q&amp;A</b></li> </ul>
56-57	<p><b>Review Learning Goals</b></p> <p><a href="#">Evaluation Survey</a> <a href="https://app.upmetrics.com/data_collector/ckf2oltbqlt8k0759tfdbfybj">https://app.upmetrics.com/data_collector/ckf2oltbqlt8k0759tfdbfybj</a></p>
58-59	<p><b>Name &amp; Contact information for presenters:</b></p> <p>Cecelia Leong <a href="mailto:cecelia@attendanceworks.org">cecelia@attendanceworks.org</a></p> <p>Maria Casey</p>

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**60-69**

**Appendix: Additional Resources**

- [Qualitative Data Tools](#)
- [Scan of Environment and Attendance Tool \(SEAT\)](#)
- [Empathy Interviews](#)
- [2x10 Relationship Strategy Bank](#)
- [Student Focus Groups](#)
- [Attendance Café](#)
- Student and Parent surveys
  - [PreK](#)
  - [Secondary](#)
- [3 Tiers of Intervention](#)
  - [Attendance pyramid worksheet \(examples\)](#)
  - [Attendance pyramid worksheet \(blank form\)](#)