

Expanded Learning Program Self-Assessment

Key Practices	Solidly in place	Needs Improvement	Urgent Gap	Don't Know	Rationale for Rating
1. We take roll <i>accurately</i> and in a <i>caring</i> manner every day.					
2. We enter our attendance data into an electronic data base that can generate regular reports.					
3. We have a team in place that reviews data and organizes our attendance strategy.					
4. We have a clear policy expressing the value of regular attendance and clearly communicate this policy to students and families.					
5. We acknowledge and affirm students who attend our program regularly.					
6. We provide a warm and welcoming climate for students <i>and</i> their families.					
7. We offer enriching and engaging program activities that motivate students to show up.					
8. We build strong relationships with students and families and help them meet their basic needs.					
9. We use our attendance data to identify problematic situations and promising approaches for improving attendance in our program.					
10. We track and reach out to students who have poor attendance in our program and their families.					
11. We partner with school day staff to inform families about the importance of attendance and to help students experiencing challenges.					
12. We evaluate the impact of our work on improving our own program attendance and school day attendance.					