

Dear Families,

We are thankful for you!

As we prepare to take time off from school (***insert dates***) for the Thanksgiving break, we are grateful for everyone who has helped to restore a routine for showing up to school while supporting students and families.

**Please take steps to keep your child healthy and send them to school unless they are truly sick.**

Every day of school is an opportunity for students to connect to peers and their teachers, and to develop personally, socially and academically.

We thank:

* Our students and their families who do their best to show up to school regularly even when it isn’t easy.
* Our teachers who have gone above and beyond to help make school a welcoming learning environment.
* Our administrators who help us work together to ensure we are healthy and safe, feel a sense of community and experience the excitement of an engaging learning environment.
* Our many, many healers and helpers - the support staff and community volunteers who provide the extra hands and attention our children need.

May these days off be restful and healing.

● **If your family or your child needs support, please reach out to** (*insert contacts*)for help.

● We look forward to seeing you again when school resumes on **(*insert dates in bold*).**

Thank you for partnering with us!

Sincerely,

***(Insert Name and title)***

(*Consider including the Tips for Staying Healthy handout for families from Attendance Works along with this Thanksgiving. https://www.attendanceworks.org/wp-content/uploads/2019/06/Attendance\_Works\_Tips\_for\_Staying\_Healthy\_103123.pdf.)*