*Date*

Dear Families,

We wish you a restful and refreshing spring break beginning on [*insert date*]!

Despite bad weather and illness, our teachers, families and students have persisted to keep learning and engaged. We appreciate everyone’s hard work and commitment to our school community. Thank you, thank you!

* When school resumes on [*insert return to school date*], we will be [*insert what will you offer to welcome everyone back – perhaps a special event*]
* If your family or your student need support, please reach out to [*insert contacts*] for help.

As long as your student is healthy, please encourage showing up to class when school is in session. If you have questions about your student’s health and coming to school, please contact [*insert contacts].*

Every day of school is an important opportunity for students to learn as well as connect to peers and their teachers.

Until then, have a wonderful spring break.

Thank you,

Insert name