1. **Accurate Data**: The principal ensures that teachers and school staff take attendance accurately and that it is entered daily into the district data system.
2. **Attendance Team:**

Our attendance team, led by an administrator, meets at least every two weeks to: (a) monitor attendance data & trends; (b) coordinate the school’s multi-tiered attendance strategy; (c) examine the reasons for absences using quantitative & qualitative data; and (d) ensure chronically absent students receive needed supports.
3. **Engaging Climate:** Our school has a welcoming and engaging climate that promotes safety, great teaching and learning, and interpersonal relationships with students, families, and staff.
4. **Culture of Attendance:**
Our school promotes a culture of attendance in year-round communication to families and students (back to school events, letters, flyers, personal phone calls, etc.) and regularly recognizes good and improved attendance.
5. **Family Engagement:**

Our school staff reaches out to families and engages them as partners in problem-solving.
6. **District Policy:**

Our district policy promotes taking a problem-solving approach that includes all staff, students, families and partners at our school.
7. **Policy Dissemination:**
Our school ensures the district attendance policy is communicated to families through printed materials, posted on our website, and shared at school events.
8. **Staff Capacity:**
Our school ensures staff knows what is chronic absence, why it matters, and what are best practices for reducing it.
9. **Improvement Plan:**
Our strategies for supporting student attendance are reflected in our school improvement plan.
10. **Community Partners:**

Our school partners with community agencies that offer resources (afterschool, health services, mentors) that help engage students and remove attendance barriers.