**What is the Elementary Success Mentor Program?**

The goal of the Elementary Success Mentor program is to support students’ success in school, including gaining the skills they need to read by third grade. Research shows that reading by the end of the third grade is a key milestone for students that will enable them to graduate from high school. Success Mentors connect and build relationships with students so they feel valued at school, have someone to support them in achieving their goals, and cheer them on for coming to school every day! Success Mentors also communicate with students’ families about their progress, to support families in supporting their students.

Here’s how it works:

1. Students who are ready and can take advantage of the opportunity to be mentored are matched with a Success Mentor.
2. The Success Mentor greets the student at least three times a week to make sure they know they are appreciated for being at school.
3. The student, the family and the Success Mentor track the student’s attendance, and recognize and celebrate good and improved attendance, since this is one of the biggest factors in student success.
4. The Success Mentor helps to support the student and family in troubleshooting any challenges the student is facing at school or with getting to school, by checking in about absences, sharing resources and information, and brainstorming solutions together.

1. The Success Mentor works closely with the school attendance team to connect their mentee and/or mentee’s family to school and community-based resources and services, if needed.

Success Mentors are trained and supported by the school. For any questions about the program, please contact: (Insert contact name and phone number and/or email address.)

**Suggested uses for this document:**

* Include with the letter to the parent.
* Include with your recruitment materials for mentors.
* Include in your newsletter to families.