

# MY CHILD'S ATTENDANCE SUCCESS PLAN

- My child was present \_\_\_\_ days.
- My child was absent \_\_\_\_ days.
- My goal is to improve my child's attendance. I will ensure my child misses no more than \_\_\_\_ for the rest of the year. *(9 or fewer absences = satisfactory attendance)*

## POSSIBLE STRATEGIES TO REACH MY CHILD'S ATTENDANCE GOALS

- I will keep an attendance chart at home. At the end of the week, I will recognize my child for attending school every day with \_\_\_\_\_.  
(i.e. a visit to the park, a new book, a break from doing chores, a special treat)
- I will make sure my child is in bed by \_\_\_ p.m. and the alarm clock is set for \_\_\_ a.m.
- If my child complains of a stomachache or headache, and medical concerns have been ruled out, I will send him/her to school anyway and call \_\_\_\_\_ so that he/she can check in with my child during the day.
- If my child has a cold but no fever (less than 100 degrees), I will send him/her to school anyway. If I don't have a thermometer, I will purchase or borrow one.
- I will find a relative, friend or neighbor who can take my child to school if I can't make it.
- If my child is absent, I will contact his/her teacher to find out what he/she missed.
- I will set up medical and dental appointments for weekdays after school.

To improve my child's attendance, I commit to the following:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

*We will review progress to meet this goal in two months.*

Family Signature: \_\_\_\_\_ Date: \_\_\_\_\_

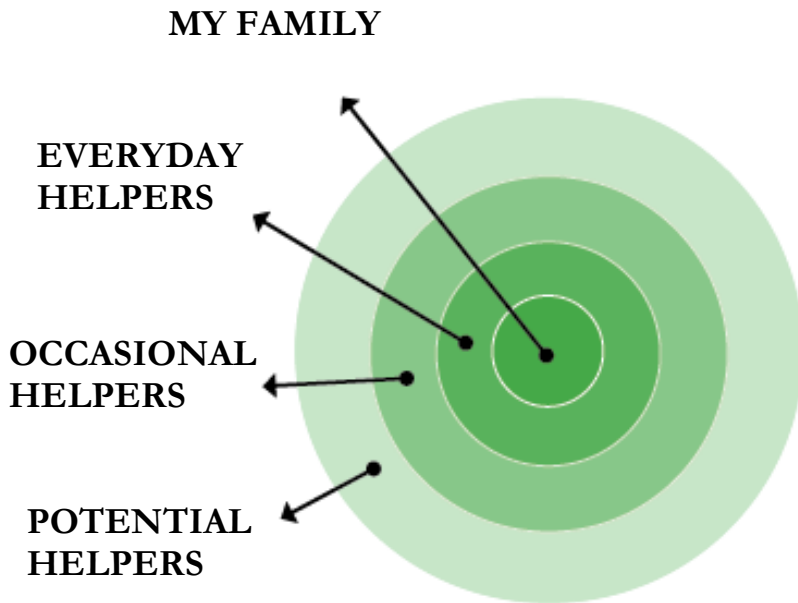
Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_



To learn more, please visit [www.attendanceworks.org](http://www.attendanceworks.org)

Adapted with permission from the DeVos Family Foundation, and from materials created by [Early Works](#) at Earl Boyles Elementary School in Portland, Oregon.

# MY FAMILY'S HELP BANK



1. **My Family:** List who lives in your house.
2. **Everyday Helpers:** Identify who you can call on to help drop your child off or who can pick him or her up when you cannot. These are people like friends, neighbors and relatives who can help regularly.
3. **Occasional Helpers:** Identify people who probably cannot help everyday, but can help in a pinch. Maybe it's a godparent, a relative or a friend who lives outside your neighborhood but can be there for short stints.
4. **Potential Helpers:** Identify people who are part of your school community, church or neighborhood who are able to help—if you ask.

1. My Family:

2. Everyday Helpers:

3. Occasional Helpers:

4. Potential Helpers:

If I need help getting my child to and from school, I will ask the following people to be our back-up:

Name: \_\_\_\_\_

Best Contact Number: \_\_\_\_\_

Name: \_\_\_\_\_

Best Contact Number: \_\_\_\_\_

Name: \_\_\_\_\_

Best Contact Number: \_\_\_\_\_

# SFUSD TK-12 INSTRUCTIONAL CALENDAR 2017-2018

**JULY 2017**     0

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Jul 4 – Independence Day (Holiday)

**OCTOBER 2017**     21

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Oct 9 – Indigenous People's Day (Holiday)

**JANUARY 2018**     17

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Jan 1-5 – Winter Break  
Jan 15 – Martin Luther King (Holiday)

**APRIL 2018**     21

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

**AUGUST 2017**     9

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Aug 15-17 – Professional Development Day (TK-12)  
Aug 18 – Teacher Work Day  
Aug 21 – 1<sup>st</sup> Day of Instruction

**NOVEMBER 2017**     16

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Nov 10 – Veterans Day (Holiday)  
Nov 22 – Paraprofessional Paid Floating Holiday  
Nov 20-24 – Thanksgiving Recess

**FEBRUARY 2018**     18

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

Feb 16 – Lunar New Year Observance (School sites and EES Closed – District offices – Open)  
Feb 19 – Presidents' Day (Holiday)

**MAY 2018**     22

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

May 28 – Memorial Day (Holiday)

**SEPTEMBER 2017**     20

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Sep 4 – Labor Day (Holiday)

**DECEMBER 2017**     15

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Dec 21 – End of the Fall Semester  
Dec. 22-29 – Winter Break

**MARCH 2018**     17

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Mar 26-30 – Spring Break  
Mar 30 – Cesar Chavez Day Observance (School sites and EES Closed – District offices open) – Paraprofessional Paid Floating Holiday

**JUNE 2018**     4

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Jun 6 – Last day of School (End of the Spring Semester)

## Instructional Days by Month

Jul	0	Jan	17
Aug	9	Feb	18
Sept	20	Mar	17
Oct	21	Apr	21
Nov	16	May	22
Dec	15	Jun	4

Fall Semester – 81 days  
Spring Semester – 99  
Total Instructional Days – 180  
Total Work Day – 1  
Professional Development Days – 3  
Total Service Days - 184

### Legend

	Recess/Break
	Holiday
	Staff Development Day(s)
	1 <sup>st</sup> & last day of school
	Teacher work day
	School Site Holidays



**CHRONIC ABSENCE** = 18 absences (10% of school year)

**Warning Signs** = 10 to 17 absences

**Satisfactory Attendance** = 9 or fewer absences

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